



New Hampshire

April 23, 2008

Dear Recreation Professional,

The New Hampshire Hershey Track and Field Games consist of two regional meets and a state final meet. This year the two regional meets will be held on Saturday, June 28th at Memorial Field in Concord and Spaulding High School in Rochester. This informational packet includes specific information about the program, a volunteer sheet, and an explanation of the on-line registration procedures. You must register your team with direct athletics following the registration directions included below.

The regional meets will begin with a parade of athletes at 9:30 am. Athletes may participate in 3 events and **each community may have only 2 entries in each event at the regional meet.** From the regional meet, athletes may qualify for up to 2 events at the state final meet. **The state final participants will be the top three finishers in each event for each age group and gender.** *If you are a coach and you have an athlete place in the top three at the regional meet, that individual will automatically earn a slot at the state final. If for any reason that athlete cannot make it, you should let the regional meet director know on the day of the meet. Additionally, if you have an athlete who qualifies for more than two events (places in the top three) you must let the meet director know which two they prefer to participate in so that a third athlete may be added to that event at the state final meet.* All regional meet results will be merged on Saturday evening and all slots will be filled and athletes will be contacted. If you are a coach and you have a fifth or sixth place finisher at the regional meet, you should know if they will be available for the state final and you should be sure that all of the registration information is correct including the athlete's telephone number. You must be available via e-mail in the event that we want to add one of your athletes. This will allow the maximum number of athletes to participate in the state finals. The finals will be held at Memorial Field in Concord on July 1st at 4:30 pm.

Regional meets usually finish by 3:00 pm, and the State Finals are a class act which only last a few spectacular hours.

Hershey's Track and Field Games Official Rule Book and Manual is included in your registration packet and gives you all of the information that you need. The website has all of the information that you will need including: the dates for the coming year, state chair contacts, the official rules, and a manual on "How to Run a Hershey Track Meet," a certificate of participation that can be printed, the new logo that can be used, spectator and participant guidelines, event forms, entry forms, press release and national results! Just add children! Team up with a neighboring community to have a meet or to share a bus to the meet! Link to website: <https://meetmanager.hersheystrackandfield.com>

Local Coordinator

- Register your user information - "Register as a New Account" and choose role of Local - No need for approval/activation
- When you click the Continue button, you will be sent back to log-in page. Log back into event manager and add your event: From brown tool bar, choose Tools > Add Event > Complete form and Save - the event does require approval by the State/Provincial Chair who is notified by an email that you added an event

- O Once event is approved, the local coordinator will receive an email telling them their event was approved or rejected. If approved, the event will post to the public web site and to the event manager area of the local coordinator along with other required forms (Meet Results and Meet Participation)
- O After event is held, log back into event manager and complete the Meet Results form and the Meet Participation form - These forms will be found on your Event Manager Home Page
Do not click the **Submit** button on either of these forms until you are ready to send them through for viewing by your state/provincial chair. You can complete part of the form, but **Save as Draft** until the form is complete. Edits can be made at any time, even to Submitted forms.

A contestant may enter many events in a local meet, up to three events in the regional meet (2 running and one field or two field and 1 running) or two events at the state finals. At the North American Final the participant is limited to one event only. The events include:

- 9-10 year olds: 50-meter dash, 100-meter dash, 200-meter dash, 400-meter dash, 4x100 meter relay, standing long jump, softball throw
- 11-12 year olds: 100-meter dash, 200-meter dash, 400-meter dash, 800-meter run, 4x 100 meter relay, standing long jump, softball throw
- 13-14 year olds: 100-meter dash, 200-meter dash, 800-meter run, 1600-meter run, 4x100 meter relay, standing long jump, softball throw.

The mission of the Hershey's Youth Track and Field Youth Program is to provide a quality recreation and school program where children have fun and are introduced to physical fitness through basic track and field events such as running, jumping, and throwing.

Sincerely,

Rick Desharnais
NH Hershey Track and Field Games State Coordinator
rdesharnais@meredithnh.org
(603) 848-3889

New Hampshire Hershey Track and Field Online Registration Directions

EXISTING USERS:

If you submitted a Hershey team last year then you are an existing user. Go to www.directathletics.com and please type in your user name and password. This needs to be the same info you used in previous years (there is login help if you forgot)

NEW USERS: Set Up An Account - PLEASE DO THIS IMMEDIATELY

Go to www.directathletics.com

In the "Getting Started" box, click "Coaches / Athletes"

Click "Create a TEAM account".

3. Fill out the form including: **Email, Sport:** choose "Track and Field", **Team Type** choose "Club", **State** choose "New Hampshire", **Country** "United States", then click CONTINUE
 4. Enter your "Coach Information" making sure to record your user name and password information for later use.
 5. Enter your "Team Information" following the instructions provided on the site. In **Team Gender** make sure to choose "Men and Women".
 6. In the "Meets" drop down menu: Do not do anything with these boxes
 7. Click CONTINUE
 8. You will then be taken to your team's HOME page within Direct Athletics. Every time you log in you will come to this page.
- Contact Us To Be Invited To The Meet: Email Andrew Gamble at agamble@verizon.net with your **team name** exactly as you entered it when setting up your account. Inform him you are entering the **Concord Hershey 2008**, or the **Rochester Hershey 2008** (Choose one).

Enter Your Team Roster Information

1. The drop down menu lets you choose between "men" and "women". They will have separate rosters.
 2. Click the green "Add" athletes button. Choose how many athletes of that gender you would like to add. Click SUBMIT.
 3. "USATF#" and "AAU#" are to be left blank. Enter athlete's **First Name, Middle Initial** (if known), **Last Name**, and **Date of Birth** (mm/dd/yy). Click SUBMIT.
- Make sure you only have males in the "Mens" roster, and females in the "Womens" roster.

Enter Your Athletes Into Events –

DEADLINE FOR MEET ENTRIES IS THURSDAY, JUNE 25, 5:00 PM

1. Click SCHEDULE on the top toolbar.
2. Click the green "Register" button next to your NH Hershey Regional Meet.
3. Choose an Athlete or Choose a Relay and enter your athletes' events. Click "Update" after each athlete's entries, otherwise you will lose your entries.
4. **MAKE SURE YOU FOLLOW THE HERSHEY GUIDELINES WHEN ENTERING YOUR ATHLETES' EVENTS.** Softball throw is listed as "Hammer Throw".
5. You are permitted to go back and "Edit" an athlete's events at any time, up to the closing date of **Thursday, June 25 at 5 p.m.**

New Hampshire Hershey Track and Field Games
Regional Meet

Please return this form with Registration Forms and Birth Certificates

Town: _____ Regional Meet: Will be assigned
Primary Team Contact Name: _____
Mailing Address: _____
Secondary Contact: _____ Day Phone: _____
Email: _____ Evening Phone: _____

Volunteers (on field)	Chaperones (in stands with team)
Number of Boys: _____	Number of Girls: _____
Total: _____	
Our town holds a local meet: _____	_____ yes _____ no
If yes, how many do you hold? number of participants: _____	_____

You must send Birth Certificates and Parental Permission Slips, they **must** arrive
NO LATER THAN JUNE 25, 2008 BY 5 PM.
Satellite drop-off locations also available. Please call for locations.
*You must enter on-line; we still need birth certificates, parental permission forms
and this cover sheet by the deadline.*

Return to: Rick Desharnais
Meredith Dept. of Parks and Recreation
One Circle Dr.
Meredith, NH 03253

Questions: Rick Desharnais (603) 848-3889
E-mail: rdesharnais@meredithnh.org

Help On-Line: Paul Coats Lebanon Recreation (603) 448-5121

Satellite Drop-off Locations

Team Packets may be dropped off at one of the following locations. It is recommended that you call your designated drop-off locations before arriving to guarantee someone is available to take your packet. Please do not mail your packet to any of the satellite locations except Meredith. **The Deadline is June 25 at 5:00pm. Please notice some of these offices close before 5:00pm.**

Meredith Parks and Recreation Department

One Circle Dr.

Meredith, NH 03253

(603) 279-8197

Assistant Director: Rick Desharnais rdesharnais@meredithnh.org
Monday - Friday 8:00am - 9:00pm Saturday 9:00am - 1:00pm

Wolfeboro Department of Parks and Recreation

Route 109A (Pop Whalen Arena/Abenaki Ski Area)

Wolfeboro, NH 03894

(603)569-5639

Director: Sue Glenn wolferec@worldpath.net

Lebanon Recreation and Parks Department

51 North Park Street

Lebanon, NH 03766

(603) 448-5121

Program Coordinator: Paul Coats paul.coats@lebcity.com
Monday - Friday 9:00am - 5:00pm

Milton Recreation Department

424 White Mountain Highway (The Emma Ramsey Center)

Milton, NH 03851

(603) 652-4844 X 8

Director: Christine Collins miltonrd@metrocast.net
Monday - Friday 8:00am - 4:30pm

Exeter Recreation Department

32 Court St.

Exeter, NH 03833

(603) 773-6151 Alternate # (603) 778-0591 X 151

Assistant Director: Greg Bisson gbisson@exetermh.org
Monday - Friday 8:15am - 4:15pm

Concord Recreation Department

1 White St.

Concord, NH 03301

(603) 225-8690

Director: David Gill dgill@onconcod.com

New Hampshire Hershey's Track and Field Games 2008
 REGISTRATION WORKSHEET
Co-Sponsored by New Hampshire Recreation and Park Association and Hershey Foods

Name of Community

Contact Name

Day Phone

PLEASE PRINT OR TYPE

GIRLS 9-10 BORN IN 1998-1999	DOB	Age	First/Last Name	50M	100M	200M	400M	400 RELAY	Std. Long Jump	Softball Throw	OFFICE USE	

Participants can enter either:

- 2 track or 1 field
- 2 field and 1 track event
- Total of 3 events per participant

DEADLINE:
 Registration must be completed **on-line** with DIRECT ATHLETICS
 No later than Wednesday, **June 25, 2008** at 5 pm.
NO LATE REGISTRATIONS CAN BE ACCEPTED
Registration Questions Paul Coats Lebanon Recreation 603 448-5121

MAIL PAPERWORK TO: Meredith Dept. of Parks and Recreation, One Circle Dr. Meredith, NH 03253
 Team packets may also be dropped off at designated satellite locations call for locations 603-279-8197
YOU MUST SEND the following FOR EACH PARTICIPANT BY June 25, 2008 at 5:00 pm :
 Community Volunteer Form, Copy (not original) of Birth Certificate and Parent's Permission Slip

Each community may have:

- 2 Entries in each event

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 REGISTRATION WORKSHEET
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Name of Community

Contact Name

Day Phone

PLEASE PRINT OR TYPE

GIRLS 11-12 BORN IN 1996—1997	DOB	Age	First/Last Name	100M	200M	400M	400 Relay	800M	Std. Long Jump	Softball Throw	OFFICE USE

Participants can enter either:

- 2 track or 1 field
- 2 field and 1 track event
- Total of 3 events per participant

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Co-Sponsored by New Hampshire Recreation and Park Association and Hershey Foods

Name of Community

Contact Name

Day Phone

PLEASE PRINT OR TYPE

GIRLS 13-14 BORN IN 1994-1995	DOB	Age	First/Last Name	100M	200M	400 Relay	800M	1600M	Std. Long Jump	Softball Throw	OFFICE USE

Participants can enter either:

- 2 track or 1 field
- 2 field and 1 track event
- Total of 3 events per participant

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Name of Community

Contact Name

Day Phone

PLEASE PRINT OR TYPE

BOYS 9-10 BORN IN 1998-1999	DOB	Age	First/Last Name	50M	100M	200M	400M	400 RELAY	Std. Long Jump	Softball Throw	OFFICE USE	

Participants can enter either:

- 2 track or 1 field
- 2 field and 1 track event
- Total of 3 events per participant

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 Co-Sponsored by New Hampshire Recreation and Park Association and Hershey Foods

Name of Community

Contact Name

Day Phone

PLEASE PRINT OR TYPE

BOYS 11-12 BORN IN 1996—1997	DOB	Age	First/Last Name	100M	200M	400M	400 Relay	800M	Std. Long Jump	Softball Throw	OFFICE USE

Participants can enter either:

- 2 track or 1 field
- 2 field and 1 track event
- Total of 3 events per participant

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REGISTRATION WORKSHEET

Co-Sponsored by New Hampshire Recreation and Park Association and Hershey Foods

Name of Community

Contact Name

Day Phone

PLEASE PRINT OR TYPE

	DOB	Age	First/Last Name	100M	200M	400 Relay	800M	1600M	Std. Long Jump	Softball Throw	OFFICE USE
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DIRECTIONS

Memorial Field Concord Directions

From Rte. 93 North or South, take Exit 12 (South Main Street is Rte. 3A). When coming off Exit, take the second left to Broadway. Continue on Broadway until you come to an intersection with traffic lights. Go through the lights to Clinton Street. (There will be a restaurant on your right after you go through the lights). Continue on Clinton Street to South Fruit Street on your right. Turn onto South Fruit Street and Memorial Field will be on your left about one block.

Spaulding High School

130 Wakefield Street
Rochester, NH 03867

Follow Rte. 101 East to Rt. 125 North (Exit 7) to Rochester.
Follow Rte. 125 North until it connects to Rte. 16 North.
Follow Rte. 16 North to Exit 16 following signs for Chestnut Hill Road South towards Rochester.
Turn Right at the lights and the school is on your right.